

IMLAY CITY COMMISSION  
150 N. MAIN STREET  
IMLAY CITY, MI 48444

REGULAR MEETING  
Tuesday, January 19, 2021  
7:00 PM

1. **CALL TO ORDER**

Mayor Joi Kempf called the meeting to order at 7:00PM.

2. **PLEDGE OF ALLEGIANCE**

Mayor Joi Kempf led the Pledge of Allegiance

3. **ROLL CALL**

**Present:** Mayor Joi Kempf  
Commissioner Stu Davis  
Commissioner Bob Tanis

Mayor Pro Tem Frank Demske  
Commissioner Ted Sadler  
Commissioner Kelly Villanueva

**Absent:** Commissioner Greg Rowden

**Also Present:** City Manager Craig Horton, Auditor Tom Smith, Fire Chief Rick Horton, City Clerk Dawn Sawicki-Franz and public.

4. **APPROVAL OF AGENDA**

**MOTION** by Davis supported by Demske to approve the agenda as presented with the additions of **New Business B. Delinquent Utility Residents.**

**MOTION CARRIED UNANIMOUSLY**

5. **APPROVAL OF CONSENT AGENDA**

**MOTION** by Sadler supported by Demske to approve the consent agenda items to include:

A. Approval of Minutes: City Commission – December 15, 2020

B. Other Minutes: DDA Minutes – November 09, 2020

C. Payment of Bills:

January 05, 2021 in the amount of:	General Fund Checking	\$ 200,177.61
	Tax Account	\$ 83,723.15
	HRA Account	<u>\$ 1,183.20</u>
	Total	\$ 285,083.96

January 19, 2021 in the amount of:	General Fund Checking	\$ 165,059.25
	Tax Account	\$ 4,015.61
	HRA Account	<u>\$ 2,010.00</u>
	Total	\$ 171,084.86

**ROLL CALL VOTE**

Ayes: Sadler, Demske, Davis, Tanis, Villanueva, Kempf

Nays: None

**MOTION CARRIED UNANIMOUSLY**

6. **DEPARTMENT HEAD UPDATE:**

None

7. **CITIZENS FROM THE FLOOR**

None

8. **OLD BUSINESS**

**A. Discussion of DDA and Old Fire Hall**

Mayor Joi Kempf passed out an information sheet on the three East 3<sup>rd</sup> Street properties for

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discussion: Old Fire Hall, Pole Barn and Old Sign Shop. City Manager Craig Horton explained that Fire Chief Rick Horton has moved most of the items from the old fire hall to the new fire hall and is concerned about the costs of utilities for operating two buildings and suggested that old fire hall be turned over to the DDA to start the planning for the "Year-Round Farmer's Market and Restaurant" for that location.

**NO MOTION, DISCUSSION ONLY**

**B. PENCHURA SPLASH PAD UPDATE**

City Manager Craig Horton explained that in the board packet there was information and an update from the contractor regarding the Splash Pad.

**NO MOTION, DISCUSSION ONLY**

**C. 2020 INFRASTRUCTURE IMPROVEMENTS UPDATE**

City Manager Craig Horton explained that in the board packet there is a report from John Olson, Project Manager from Spicer Group regarding the 2020 Infrastructure Improvements that are currently being worked on.

**NO MOTION, DISCUSSION ONLY**

**9. NEW BUSINESS**

**A. 2019-2020 AUDIT PRESENTATION**

**Tom Smith** from Smith and Klaczkiewicz, PC Accounting, Audit and Consulting presented the audit report from June 30, 2020. He explained that he and his partner Rob Klaczkiewicz gather the financial evidence based on information provided by the city staff and then offers their opinion based on these findings. He stated that the city has a healthy fund balance position.

**MOTION** by Davis and supported by Tanis to accept the Fiscal Year 2019-2020 City of Imlay City Audit as presented.

**ROLL CALL VOTE**

Ayes: Davis, Tanis, Sadler, Villanueva, Demske, Kempf

Nays: None

**MOTION CARRIED UNANIMOUSLY**

**B. DELINQUENT UTILITY RESIDENTS**

City Clerk/Treasurer Dawn Sawicki-Franz explained that currently there are 51 accounts with delinquent utility bills that are past due by more than 90 days. While following normal procedures we are notifying the board that letters will be sent to each delinquent account with information stating that if these are not paid by February 5, 2021 the amounts remaining will be brought to the commission by resolution to add the balances remaining due to the summer 2021 tax bill by way of a lien.

**NO MOTION, DISCUSSION ONLY**

**10. MANAGER'S REPORT**

City Manager Craig Horton stated that most items of discussion were added to the agenda. The work session is scheduled for Thursday, February 18, 2021 at 6pm.

**11. OTHER BUSINESS**

Fire Chief Rick Horton stated that the flasher light at Borland has been installed and is waiting for the state to inspect. Once the state inspector tags it, DTE can come in and give it power. He

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also stated that the fire hall is working out very well and all firemen are very excited to be in this new hall and are currently installing new cabinets and storage as well as getting comfortable. He also stated that the area of Morrice Blvd is very dark at night when responding to a night call. The DPW will be installing a street light at Morrice Blvd in February. The current fire siren on the old fire hall is obsolete and will need to be replaced sometime very soon. This siren needs to stay in this area for emergency notification.

**12. CITIZENS FROM THE FLOOR**

None

**13. ADJOURNMENT**

**MOTION** by Davis supported by Villanueva to adjourn at 7:56pm.

**MOTION CARRIED UNANIMOUSLY**

Next Regular Commission Meeting Date: Tuesday, February 02, 2021

Respectfully submitted by: \_\_\_\_\_  
Dawn Sawicki-Franz, Clerk/Treasurer

**APPROVED: February 02, 2021**